

2015-2016 CALA Annual Committee Report Template

Instruction:

1. Please use this template for your report and save final copy in PDF format
2. Name your to be submitted report and related files in the following way (for long committee name, abbreviation can be used)
 - a. 2016_rpt_annual_{com, tf, chapter, etc.}-name.pdf
 - b. 2016_rpt_annual_{com, tf, chapter, etc.}-name_attach1{.docx, .pdf, or .xlsx, etc.}
 - c. 2016_rpt_annual_{com, tf, chapter, etc.}-name_attach2{.docx, .pdf, or .xlsx, etc.}For example: 2016_rpt_annual_com_publications.pdf (Publications Committee's report)
3. When ready, submit your report at <http://cala-web.org/forms/com-report>

Your Name: Guoying Liu

Email: gliu@uwindsor.ca

Committee Name: CALA Open Access Academic Journal Task Force (OAAJTF)

Committee Roster:

Guoying Liu (Chair), gliu@uwindsor.ca

Suzhen Chen

Xiaoai Ren

Yongming Wang

Jason Zou

Committee Charge:

Create the new open access academic journal for CALA: *International Journal of Librarianship*

Tasks Completed (according to the 5 Goals Outlined in the CALA 2015 Strategic Plan if Applicable- Be Specific):

- Investigated the current status of CALA academic publication
- Proposed, recommended and finalized the approach and plan to establish the CALA open access academic journal
- Developed and finalized the committee charge and action plan
- Developed and finalized the journal bylaws
- Created the journal editorial guidelines and other documents, and the logo
- Designed and developed the system and web presence for the journal submission, publication and preservation
- Established the inaugural Editorial Team and the Advisory Board
- Completed and sent out call for papers
- Promoted the journal via various venues

Goals and objectives accomplished for the whole year (and highlight those accomplished after mid-year report):

The goal of this committee is to create a new open access academic journal for CALA and to make the journal as a primary publication venue for CALA members. It will take years to fully accomplish the goals. By the mid-year report, this committee has completed the investigation and planning for the new journal. After that, **the committee has developed and finalized the bylaws and other documents; designed the logo and developed the system and web presence for the journal submission, publication and preservation; established the augural Editorial Team and the Advisory Board; sent out call for papers; and started promoting and marketing the new journal to the library community.**

Goals and objectives not completed (and concerns):

- A two-year action plan was created by the task force. All tasks planned for 2015-2016 have been completed.
- In the rest of the 2015-2016 and the 2016-2017, this committee will continue
 - Present to the CALA poster sessions; and promote the journal to ALA and CALA attendees
 - Refine the journal website
 - Continue to market and promote the journal to related community
 - Complete the ISSN and DOI registration
 - Complete all other tasks related to the journal establishment, promotion and publication

Budget Requirements or Reimbursement Requests (if any):

Requested for reimbursement in total (2015-2016): \$134.47 (Already reimbursed)

Questions/Comments/Suggestions for the Board (if any):

Our committee strongly suggests the CALA Publications Committee consult the journal bylaws and the current editor-in-chief prior to recommending any new members to the editorial team to the journal in future.

Summary Paragraph: In a few sentences, highlight your achievements, concerns, or suggestions that you mostly want addressed. This should be the main point of your committee report.

The committee has accomplished a great deal in planning, establishing and promoting the new journal. The committee has completed all tasks outlined in the action plan for 2015-2016; and is currently on track on all its tasks for 2015-2017.

As stated in the mid-year report, this committee is in charge of establishing a brand new journal. It will take two years for us to complete the task and to ensure the success and sustainability of the journal being created.

Attachments:

- Updated committee charge*
- Updated action plan*

- Finalized Bylaws of the CALA International Journal of Librarianship
- Call for Papers (English)
- Call for Papers (Chinese)

*documents updated reflecting some changes, including (1) a new member added, (2) slight change of title, & (3) logo confirmed