

2015-2016 CALA Annual Committee Report Template

Instruction:

1. Please use this template for your report and save final copy in PDF format
2. Name your to be submitted report and related files in the following way (for long committee name, abbreviation can be used)
 - a. 2016_rpt_annual_{com, tf, chapter, etc.}-name.pdf
 - b. 2016_rpt_annual_{com, tf, chapter, etc.}-name_attach1{.docx, .pdf, or .xlsx, etc.}
 - c. 2016_rpt_annual_{com, tf, chapter, etc.}-name_attach2{.docx, .pdf, or .xlsx, etc.}For example: 2016_rpt_annual_com_publications.pdf (Publications Committee's report)
3. When ready, submit your report at <http://cala-web.org/forms/com-report>

Your Name: Ying Zhang & Fu Li

Email: Ying.Zhang@ucf.edu; Fu@usna.edu

Committee Name: CALA Constitution and Bylaws Committee

Committee Roster:

Ying Zhang (Co-Chair) Ying.Zhang@ucf.edu University of Central Florida

Li Fu 付黎 (Co Chair) fu@usna.edu US Naval Academy

Xiaojie Duan xiaojie.duan@usm.edu University of Southern Mississippi Libraries

Zao Liu zliu@neo.tamu.edu Texas A&M University

Li Zhang lzhang@library.missstate.edu Mississippi State University

Committee Charge:

The committee is charged with the responsibility of reviewing CALA's Constitution and Bylaws, making recommendation to the Board for amendment, and making sure that the Association's business is conducted as prescribed in the Constitution and Bylaws.

Tasks completed (according to the goals outlined in the CALA 2020 Strategic Plan if applicable-be specific):

1. Reviewed the latest C&B, make recommendations in conjunction with the SP2020, and collaborated in the shared working document.
2. Completed the 1st draft based on the Committee review and recommendations. Submitted to the Board and other committee chairs for feedback.
3. Discussed and compiled the 2nd Draft proposal/recommendation based on the feedback from the Board & committees, to be presented to the Board during Midwinter in Boston, MA.
4. Committee rep(s) presented to the Board and collected feedback or approval during the Midwinter Board meeting.
5. Compiled final recommendation based on the feedback, decision and reports by the Board and other committees.
6. 12 proposed changes, most of which were recommendations from the C&B Committee, were approved by the Board to be voted by the general membership during the annual election.
7. All 12 change proposals were approved overwhelmingly by CALA members.

Goals and objectives accomplished for the whole year (and highlight those accomplished after mid-year report):

- Reviewed the Association's Constitution and Bylaws and make recommendations to the Board for amendment.
- Consulted SP2020 to ensure the Association's business is conducted as prescribed in the Constitution and Bylaws and aligned with SP2020.

- Revised proposals based on the Board's feedback at Midwinter.
- Worked with board members and other officers to solicit feedback and complete final recommendations.

Goals and objectives not completed (and concerns):

None

Budget requirements or reimbursement Requests (if any):

N/A

Questions/Comments/Suggestions for the Board (if any):

Summary: In a few sentences, highlight your achievements, concerns, or suggestions that you mostly want addressed. This should be the main point of your committee report.

The CALA 2015 Constitution and Bylaws Committee proposed significant changes to CALA's Constitutions and Bylaws to the Board. The 12 proposals have been accepted by the Board to be presented on the ballot for CALA members to vote, and subsequently passed by high approvals from the general membership. Lian Ruan the CALA president has nominated the committee for the 2016 CALA President Team Award for its excellent service.