

2015-2016 CALA Annual Committee Report: Scholarship Committee

Instruction:

1. Please use this template for your report and save final copy in PDF format
2. Name your to be submitted report and related files in the following way (for long committee name, abbreviation can be used)
 - a. 2016_rpt_annual_{com, tf, chapter, etc.}-name.pdf
 - b. 2016_rpt_annual_{com, tf, chapter, etc.}-name_attach1{.docx, .pdf, or .xlsx, etc.}
 - c. 2016_rpt_annual_{com, tf, chapter, etc.}-name_attach2{.docx, .pdf, or .xlsx, etc.}For example: 2016_rpt_annual_com_publications.pdf (Publications Committee's report)
3. When ready, submit your report at <http://cala-web.org/forms/com-report>

Your Names: Vincci Kwong; Jennifer Zhao

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Committee Name: Scholarship Committee

Committee Roster: Vincci Kwong (Co-Chair); Jennifer Zhao (Co- Chair); Huifen Chang; Yuet Tran; Lijun Xue; Sharon Yang; Suoling Zhu

Committee Charge:

- To determine the winners of the scholarship awards.
- To inform CALA President, Executive Director, and the Board of Directors of the Committee's decision.

Tasks completed (according to the goals outlined in the CALA 2020 Strategic Plan if applicable- be specific):

1. Recovered and updated the Scholarship web pages on the CALA website.
2. Reviewed the application form and selection guidelines.
3. Solicited scholarship applications from all the ALA-accredited library schools and Wuhan University, China.
4. Reviewed scholarship committee portion of the officer handbook
5. Determined scholarship winners, acquired the approval from the Board, communicated the results with winners and other applicants, and announced the winner names

Goals and objectives accomplished for the whole year (and highlight those accomplished after mid-year report):

1. **Determining the winner of scholarships.**
2. Assessing application form(s) and guidelines.
3. **Reviewing the Scholarship Committee portion of the Officer Handbook.**
4. Updating scholarship and award information on the CALA website in collaboration with CALA Web Committee

Goals and objectives not completed (and concerns):

None.

Budget requirements or reimbursement Requests (if any):

None.

Questions/Comments/Suggestions for the Board (if any):

Attached with this report is the Committee's recommended revision of the Scholarship section of the CALA Officer Handbook. The Committee would like the Board to review and approve the revision. Once the revision is approved, the Committee will forward it to the Constitution and By Law committee to update the corresponding section.

Summary: In a few sentences, highlight your achievements, concerns, or suggestions that you mostly want addressed. This should be the main point of your committee report.

The Committee accomplished all the goals that set up in the Action Plan. Led by two co-chairs, the membership was highly involved in the process of updating application forms and requirements, distributing the Call for applications to eligible library schools, reviewing selection guidelines, evaluating applications, and updating the Scholarship Committee portion of the Handbook. The Committee worked closely with the Board and President to ensure that every task completed met the requirement and deadline. We also communicated committee's announcements to the CALA community at different stages through the strong collaboration with the CALA web master.