

## **Chinese American Librarians Association**

### **Family Literacy Focus Project**

**Dai Dai Xiang Chuan (代代相传/袋袋相传): Bridging Generations, a Bag at a Time  
Guidelines and Eligibility**

#### **Implementation Guidelines and Eligibility for Participating Libraries**

The CALA Family Literacy Focus Task Force (will be abbreviated as FLFTF below) reviews and selects three participating libraries; preferably representing the western, the eastern, and the middle parts of the United States. The participating libraries should agree and adhere to the following implementation guidelines. The implementation period is between January 1st to May 31st of 20\_\_\_ (year)

#### **Eligibility**

- Organizations must be willing to work with its community to promote Chinese heritage and culture through multi-generational families. (Families with several generation is preferred but not required)
- Schools that teach Chinese Language in their curriculum may also apply for the project.
- Librarian who applies for the project must be a CALA member. Even though, the project does not need to take place in the library where the CALA member works. The CALA member must oversee this project and is responsible for reports and implementation of the project.

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**Guidelines**

**By receiving the award, the participating organization will follow the following guidelines**

- Work closely with the FLFTF on the bag content  
(Bag content may consist of materials that are bi-lingual Chinese/English, with history and cultural significant to Chinese Culture, and/or multi-media format)
- The winning organization is awarded \$500 from CALA for this project and is responsible for raising additional funding if it is necessary.
- Solicit and recruit families from the local community to participate.
- **Designate a contact person for the project to check on participating families and report progress to FLFTF including uploading photos, updating blogs, and completing reports.**
- Hold a “Family Literacy Focus Day” to showcase the success of the project to the local community at the end of this project.
- The participating libraries will determine how and loaning period to circulate the bags, either in accordance with their local loan periods or design unique loan periods for the project only.
- The participating libraries will submit a progress report to FLFTF when project is at its half-way point by (Date set by Committee).
- Having completed the project, the participating libraries will complete the FLF project evaluation form and provide the FLFTF with a written summary report.
- The Project coordinator is required to participate in any CALA program that feature the FLFTF project. (i.e. Poster Session at CALA conference/ALA Conference)
- Participants must sign photo release forms and photos will be submitted to CALA for promotional and report purposes.