

2015-2016 CALA Annual Committee Report

Your Name: Heather Cai

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Committee Name: CALA Collaboration and Organizational Development Initiatives Task Force

Committee Roster:

Heather Cai (heather.cai@gmail.com), Yan He (yh4@iuk.edu), Jie Huang (lilyh@psu.edu), Zheng Jessica Lu (zjlu@usfca.edu), Jian Anna Xiong (axiong@lib.siu.edu)

Committee Charge:

Under the guidance of CALA's leadership, the new Collaboration and Organizational Development Initiatives Task Force is charged to help achieve CALA's goals defined in the CALA 2020 Strategic Plan with the following objectives:

- To explore and identify potential collaboration opportunities within and beyond CALA community and make recommendations;
- To develop and help implement consistent practices across CALA committees and task forces;
- To review current CALA organizational structure and make recommendations towards CALA's long-term, sustainable growth and efficient, effective operation.

Tasks completed (according to the goals outlined in the CALA 2020 Strategic Plan if applicable- be specific):

1. Conduct a review on internal organization from a collaborative perspective and make recommendations. Work with the Assessment and Evaluation Task Force.

- Review all CALA Committees' charges and master calendar;
- Reach out to the current committee chairs including chapter presidents for input of potential collaborations among committees/chapters;

Deadlines:

Nov. 30, 2015: Complete review of CALA committees' charges and master calendar;

Nov. 30, 2015: Complete gathering of input from committee chairs/chapter presidents

2. Conduct a survey among CALA members to identify the needs and ways of collaborations at all levels, both internally and externally. Work closely with the President on the survey questionnaire.

Deadlines:

Nov. 30, 2015: Complete the design of the survey;

Dec. 15, 2015: Online survey open to the members (close on January 15, 2015);

March 30, 2016: Complete data analysis and draft report;

April 30, 2016: Submit final report to the President, EC and the Board

Goals and objectives accomplished for the whole year (and highlight those accomplished after mid-year report):

We completed all our goals and objectives (see list above). In addition, we have turned our survey report into a poster, to be presented at the CALA 2016 annual poster session.

Goals and objectives not completed (and concerns):

June 2016: Participate in the Board discussion on the survey report.

Budget requirements or reimbursement Requests (if any): N/A

Questions/Comments/Suggestions for the Board (if any):

Summary: In a few sentences, highlight your achievements, concerns, or suggestions that you mostly want addressed. This should be the main point of your committee report.

The task force worked diligently and creatively to achieve its initial goals. In its mid-term report, the task force submitted a series of recommendations based on its review and analysis on current CALA organizational structure and survey to committee chairs. The recommendations have been adopted by the Board and will be officially written into CALA's Constitution and Bylaw. In December 2015, the task force conducted a first of its kind CALA member survey: identifying collaboration needs and opportunities. The findings and suggestions included in its survey report will be presented at the CALA 2016 annual poster session and we hope it will serve as a valuable reference for future studies.

Based on our survey report, we would like to suggest that CALA engage more newer, younger members, help them understand what CALA can do for them, and encourage them to speak up of their needs when given opportunities.

Attachment: Survey report