



# CALA - Chinese American Librarians Association 華人圖書館員協會

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## Submission information

Form: [CALA Committee Report Form](#)

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Tuesday, June 10, 2014 - 23:21

63,200,234,145

### Your Name:

Weiping Zhang, Maggie Wang

### Your Email:

wzhang1@kent.edu; wang\_maggie@hotmail.com

### Name of the Committee:

Finance Committee

### Member Roster (Please list Chair as the first name):

Weiping Zhang (co-chair)

Maggie Wang (co-chair)

Yingqi Tang

Sherab Chen

Maria Fung (ex-officio, CALA treasurer)

### Is this an interim or annual report?:

Annual report

### List significant activities the committee has done since last report:

1. The Finance Committee completed review of quarterly and annual financial reports submitted by the treasurer.
2. The Finance Committee reviewed and revised current document on the Committee charges. The Board approved the revised FC charges document at its meeting during the 2014 ALA Mid-winter conference.
3. The Finance Committee has completed a draft procedure/guideline document on the tax filing of 990 form (please see attached document).

### List committee recommendations, if any, to the Board:

The Finance Committee would like to suggest that the next treasurer or FC further explores the possibility of e-card tax filing if CALA's annual gross income are less than \$50,000.

## Attachments

### Other document:

[2014-06 CALA tax filing procedures.doc](#)

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