



CALA - Chinese American Librarians Association 華人圖書館員協會

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Submitted by Visitor

Monday, June 9, 2014 - 17:40

128.32.241.76

Your Name:

Jianye He

Your Email:

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Name of the Committee:

CALA Conference Travel Grant Committee

Member Roster (Please list Chair as the first name):

Jianye He (Co-Chair)

Wen Wen Zhang (Co-Chair)

Michael Huang

Emily Chan

Zao Liu

Is this an interim or annual report?:

Annual report

List significant activities the committee has done since last report:

Overall, the 2013-2014 CALA Conference Travel Grant Committee has accomplished our task smoothly and effectively. We revised the guideline and made it more reasonable and thoughtful. We also successfully selected the qualified recipients without hearing any objections.

Chronicles of events:

- On July 26, 2013, CALA President Lisa Zhao announced the 2013-2014 CALA Conference Travel Grant Committee members. She also suggested a work guideline for the Committee, which include reviewing and revising the existing guideline for selecting the recipients and the committee work procedure.
- From November to December of 2013, the Committee had discussions on revising the previous Committee guideline by emails. We made some changes to the guideline and also changed the original application form from word document to PDF format. Both the revised draft and the new form were approved by Lisa and the board. The updated guideline and form can be found from CALA website <http://cala-web.org/node/835>
- On January 2, 2014, on behalf of the Committee, Co-Chair Wen Wen Zhang sent out an email to the CALAlist to call for applicants for the 2013-2014 Conference Travel Grant. The requirements, application procedures and timelines were clarified in the announcement. It is specified that the deadline for application is March 20, and announcement of the recipients is April 20, 2014.
- On February 5 and March 5, 2014, the Committee Co-Chair Wen Wen Zhang sent out two emails to remind CALA members of the application deadline and encourage more members to apply.
- We received applications from 7 candidates by March 20. Based on the revised guideline, the Committee members read carefully of the 7 applicants' materials and voted. We especially emphasize the significance of the conferences to CALA, candidate's role in the conference/activities, whether candidates have received such grant at least in the past several years, etc. We anonymously voted 4 finalists that have shown their active involvement with the CALA community, and will play important roles in the incoming conferences. The Committee Co-Chairs sent the report to Lisa and the Executive Committee on April 11, 2014. The report was approved.
- On April 20, 2014, the Committee Co-Chair Jianye He announced the final recipients of this year's CALA Conference Travel Grant to the CALAlist. The 4 recipients and the conferences they will attend are as listed below:

KaChuen Gee (Lehman College, NY)

CALA 2014 Annual Conference/ALA 2014 Annual Conference

Mingyan Li (Harper College Library, IL)

CALA 2014 Annual Conference/ALA 2014 Annual Conference

Kristy Lee (SUNY New Paltz, NY)
5th International m-libraries Conference (Hong Kong, 2014)

Jia Mi (The College of New Jersey, NJ)
The 2nd International Conference on Leadership and Innovative Management in Academic Libraries (Shanghai, P.R.C, 2014)

List committee recommendations, if any, to the Board:

As the Co-Chair of this Committee, I also have some observations and thoughts from this year's Committee work.

- We didn't get many applications as we expected, even though we sent out emails and reminders several times. Don't know what could be the reason. Maybe we need to work with each Chapters' officers to promote it better.
- How could we make sure the applicants have no other travel funding sources? Is it better that in the application form the applicant should list his/her available annual professional funds (including other travel grants) and any conferences/activities they will attend? To do this, we might be able to give more opportunity for those members who don't have much travel fund, especially those from small institutions?
- Should we put the recipients' brief reports or presentation slides to the CALA website? It might be encouraging to future applicants, as well as alerting applicants to really play important role in the conferences they attend. (I attended the CALA-Yunnan program in 2012, and our group reports and surveys were posted to CALA website later.)

Attachments

Other document:

[CALA_Conference_Travel_Grant_Committee_report.doc](#)

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