

CALA Awards Committee (2016-2017)

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Purpose

The CALA Distinguished Service Award recognizes a CALA member who has consistently demonstrated outstanding leadership and achievement within the profession at the national and/or international level, and made significant contributions to the advancement of Chinese-American librarianship.

Goals

Goal 1: Strive for organizational excellence through selection of a qualified recipient for the CALA Distinguished Service Award,

Goal 2: Enhance services for CALA members and the profession through selection of a role model for the distinguished service award,

Goal 3: Promote Chinese culture and language through the award selection process and at the annual CALA Awards Banquet.

Action Plan

In accordance with the charge of the Committee, and under the direction of the CALA 2020 Strategic Plan Goal 1, 2 and 6, the CALA Awards Committee (2016-2017) discussed and developed the following action plan to guide its work and activities throughout the year.

1. Select one qualified award recipient for the year 2016-2017, following the time line delineated below:

- **January 2nd – February 17, 2017** -- Call for nominations by posting “Call for Nominations” on CALA listserv and the website,

- **February 20 -- March 24, 2017** -- Solicit, receive and review nomination documentation; request additional documentation if needed,
- **March 27--31st 2017** -- Review all nomination materials submitted, discuss and select the winner,
- **April 2nd—28, 2017** -- Present recommendation of the award recipient to the President and the Executive director for forwarding to the Board for approval (allow the Board to act on the recommendation at least 30 days prior to the annual membership meeting),
- **May 1-31, 2017** -- Notify the award recipients by posting the recipient list in the CALA Newsletter, on CALA listserv and website. And inform the Handbook of Officers Committee any revisions.

2. Discuss and/or propose other potential topics and initiatives that this committee may decide to take on to further the committee's work in future. This item will be addressed after the above action items are completed and on the committee's agenda throughout the year.

3. Submit committee interim and annual reports:

- Interim report is due by the end of **December, 2016** (one month before the Board meeting at the 2017 ALA Midwinter Meeting),
- Annual report is due by the end of **May, 2017** (one month before the Board meeting at the 2017 ALA Annual Conference).

4. Budget Request: \$500

\$120 for the distinguished service award plaque (based on 2016's cost, one award) and \$380 for the President Recognition Award (3 awards).