

## 2017-2018 CALA Mid-Year Committee Report

### Midwest Chapter

(Due by 12/20/2017)

**Your Name: Yan He**

**Email: [yh4@iuk.edu](mailto:yh4@iuk.edu)**

**Chapter Name: CALA Midwest**

**Chapter Roster:**

President: Yan He, [yh4@iuk.edu](mailto:yh4@iuk.edu)

Vice President/President Elect: Mingyan Li, [mli5@uic.edu](mailto:mli5@uic.edu)

Immediate Past President: Vincci Kwong, [vk Wong@iusb.edu](mailto:vk Wong@iusb.edu)

Treasurer: Liangyu Fu, [liangyuf@umich.edu](mailto:liangyuf@umich.edu)

Membership Committee Chair:

Jian Anna Xiong, [axiong@lib.siu.edu](mailto:axiong@lib.siu.edu)

Nomination and Election Committee Chair:

Vincci Kwong, [vk Wong@iusb.edu](mailto:vk Wong@iusb.edu)

Professional Development Committee Chair:

Xiaocan Wang, [wang-x@mssu.edu](mailto:wang-x@mssu.edu)

Web Committee Chair:

Minhao Jiang, [minhao.jiang4cmte@gmail.com](mailto:minhao.jiang4cmte@gmail.com)

Public Relations Committee Co-Chairs:

Lijun Xue, [lxue@madonna.edu](mailto:lxue@madonna.edu)

Mingyan Li, [mli5@uic.edu](mailto:mli5@uic.edu)

### Committees

#### Membership Committee

Jian Anna Xiong (Chair) – [axiong@lib.siu.edu](mailto:axiong@lib.siu.edu)

Wen-Ling Liu – [wliu@indiana.edu](mailto:wliu@indiana.edu)

#### Nomination Committee

Vincci Kwong (Chair) – [vk Wong@iusb.edu](mailto:vk Wong@iusb.edu)

Fu Zhuo – [zhuof@umkc.edu](mailto:zhuof@umkc.edu)

Professional Development Committee

Xiaocan Wang (Chair) – wang-x@mssu.edu

Susan Matveyeva – Susan.Matveyeva@wichita.edu

Wen-ling Liu – wliu@indiana.edu

Public Relations Committee

Lijun Xue (Co-chair) – lxue@madonna.edu

Mingyan Li (Co-chair) – mli5@uic.edu

Shuyong Jiang – shyjiang@illinois.edu

Web Committee

Minhao Jiang (Chair) – minhao.jiang4cmte@gmail.com

Vincci Kwong – vkwong@iusb.edu

**Committee Charge:** The CALA Midwest Chapter (CALA MW) is dedicated to serve the professional interests of its members in 13 states of the Midwest. While the chapter conduct its own election of officers, the chapter’s mission is consistent with the CALA 2020 strategic plans.

**Tasks Completed (according to the 5 Goals Outlined in the CALA 2020 Strategic Plan if Applicable- Be Specific):**

The Membership Committee led by Anna Xiong has obtained the latest roster from the CALA Membership Committee and updated the chapter members to ensure all eligible members are included in the 2018 election system.

The Professional Development Committee (PDC) led by Xiaocan Wang has actively worked on planning professional development programs for the CALA MW Chapter’ members. The committee took the instructions from the Chapter’s Executive Board and decided to continue offering an annual chapter professional development conference in the first half of 2018. To address its members’ professional development needs better, PDC created a conference planning survey to collect ideas and suggestions from the chapter members. The PDC also explored the opportunity of jointly organizing a professional development program with another chapter.

The Public Relation Committee led by Mingyan Li and Lijun Xue plans to focus on promoting the chapter in general and increasing member awareness of the services and events. They has asked Qi to contact Lisa's husband and Dr. Li for the holiday gathering around the Chinese New Year.

The Web Committee led by Minhao Jiang has worked hard to maintain the chapter website and update the content. They also worked with the Professional Development Committee to set up and test the conference planning survey, and submitted the final survey report to the board.

### **Goals and Objectives Accomplished:**

- Called for volunteers to serve for the Midwest Chapter and appointed Executive Committee members and committee chairs/members for Membership Committee, Nomination Committee, Professional Development Committee, Public Relations Committee, and Web Committee.
- Each committee submitted goals, action plans, and budget requests for the year of 2017-2018
- The Executive Board has met three times and meeting minutes have been submitted to all board members.
- Created and distributed the annual conference planning survey to collect ideas from chapter members on the conference formats, themes, locations, times, and potential keynote speakers.
- Decided on the conference time, location, and themes based on the final report of the conference planning survey and discussions.
- Identified four potential keynote speakers for the annual conference.

### **Goals and Objectives to Be Completed:**

Membership Committee Goal:

-To work with CALA Membership Committee to verify status of candidates during the 2018 chapter election

Nomination Committee Goals:

- To solicit candidates for MW Chapter vice president/president elect for 2018-19.
- To work with the Web Committee to setup election system.
- To report result of the election to MW Chapter President and Executive Committee.

Web Committee Goals:

- To continue to ensure functionality of the chapter website is up-to-date and the content of the site is updated at least once a month
- To set up the 2018 annual conference registration form and promote the conference.

Professional Development Committee Goals:

- To coordinate the local arrangement and host the Midwest Chapter Annual Conference at the University of Illinois at Chicago.
- To distribute the conference evaluation forms and submit the report to the board.

Public Relation Committee Goals:

- To visit Dr. Tze-Chung Li at Chicago before the Chinese New Year.
- To seek new cost-effective ways, such as social media to promote chapter events on a broader scale
- To identify and solicit potential donors, such as library schools or vendors both in U.S. and China

**Budget Requirements or Reimbursement Requests (if any):**

Our chapter would like to request \$300 to host the 2018 Midwest Chapter annual conference and cover the honorarium for the keynote speaker. Offering the keynote speaker an honorarium is a friendly gesture and courtesy and helps cover the speaker's travel cost. The honorarium can also attract scholars with high reputations in the library and information science area to participate in this annual event. With the honorarium support, our chapter can afford to continue to sponsor the

library school students to attend the annual conference by waiving their registration fees and covering part of their travel expenses and in the meanwhile, we can manage to maintain a healthy chapter budget.

**Questions/Comments/Suggestions for the Board (if any):**

N/A

**Summary Paragraph: In a few sentences, highlight your achievements, concerns, or suggestions that you mostly want addressed. This should be the main point of your committee report.**

Each committee in our chapter has set its goals and action items for the coming year. We have been very productive and staying on the right track. So far, we have finalized the annual conference time, location, and theme based on the final report of the conference planning survey. We are currently contacting the potential keynote speakers and drafting the conference Call for Proposal announcement. We look forward to hosting a successful annual conference at UIC. Our Web Committee has been supportive for the annual conference planning and they worked closely with the Professional Development Committee on creating and setting up the conference planning survey. Our Membership and Nomination Committee have started to prepare for the 2018 chapter election by collecting and updating the chapter member information. Our Public Relation Committee has started to plan the traditional holiday gathering. All executive board members have actively participated in the board meetings, conference planning, and graciously offered help to each other, displaying a great team spirit! We will keep the momentum and accomplish more goals.