

2017-2018 CALA Mid-Year Committee Report

Membership Committee

(Due by 12/20/2017)

Your Name: Jingjing Wu

Email: jingjing.wu@ttu.edu

Committee Name: Membership Committee

Committee Roster:

- Yan Liu (yan.liu1@maine.edu) (Co-Chair)
- Jingjing Wu (jingjing.wu@ttu.edu) (Co-Chair)
- Wei Peng (pengweilac@gmail.com)
- Ray Pun (raypun101@gmail.com)
- Hong Yao (Hong.Yao@queenslibrary.org)

Committee Charge:

1. To set up WeChat Group for committee communication
2. To evaluate the membership management system, memberplanet and compare with the current system, CiviCRM
3. To revise Membership bylaw
4. To revise Why Join CALA page on CALA website
5. To keep membership database up to date.
6. Membership expiration reminder
7. To coordinate with chapters to retain and recruit members
8. Recruit and retain members
9. Support election and nomination
10. Submit interim and annual report to the Board

Tasks Completed (according to the 5 Goals Outlined in the CALA 2020 Strategic Plan if Applicable- Be Specific):

Goals and Objectives Accomplished:

1, 5, 6, 9

Goals and Objectives to Be Completed:

2, 3, 4, 7, 8, 10

Budget Requirements or Reimbursement Requests (if any):

Questions/Comments/Suggestions for the Board (if any):

We would like to suggest a handover for committees from previous committee chair/co-chairs/members to the new committee. It would be helpful if the Board could suggest a handover checklist.

Summary Paragraph: In a few sentences, highlight your achievements, concerns, or suggestions that you mostly want addressed. This should be the main point of your committee report.